CAREIT

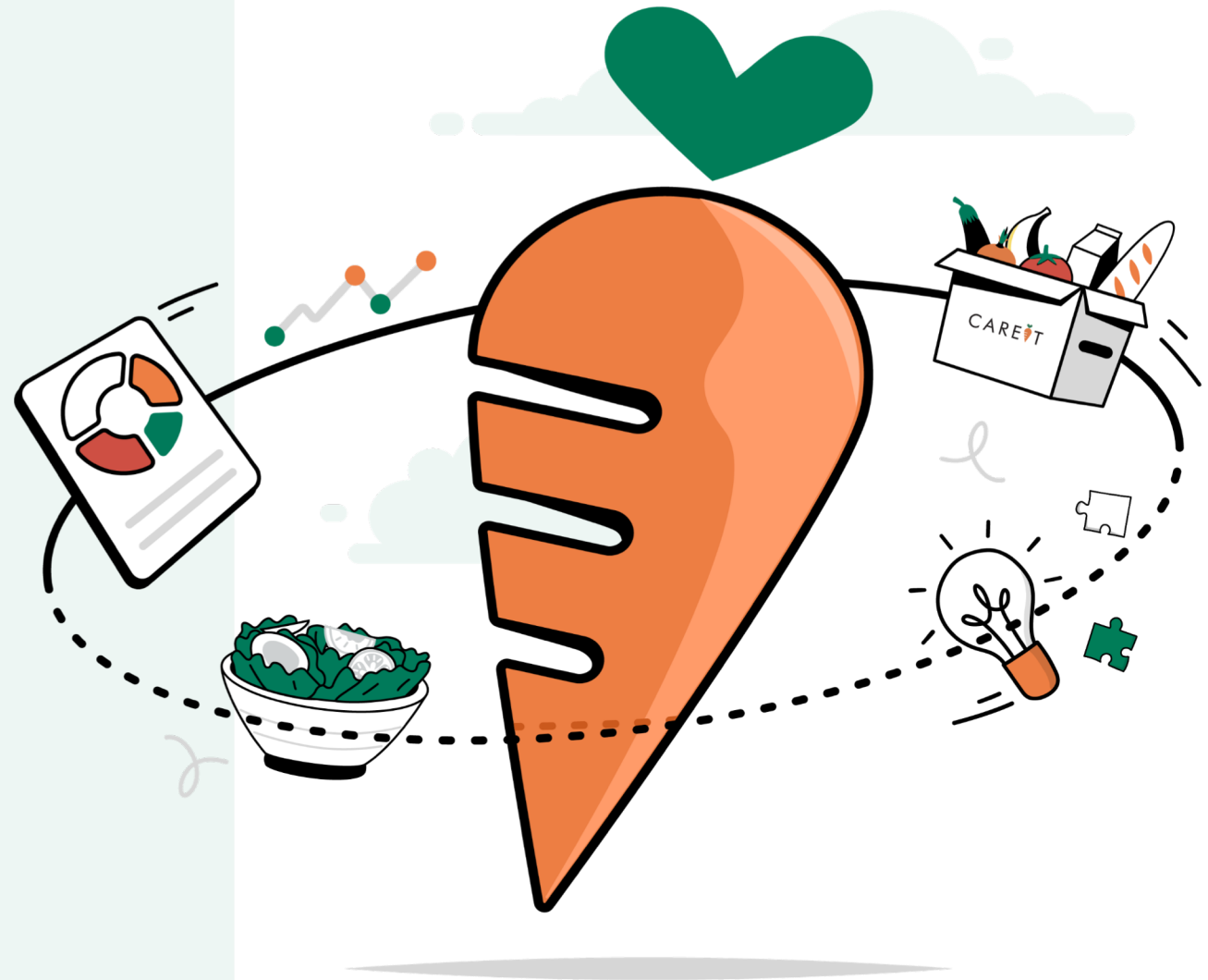# Food Donation Tracking

A guide for you

Food Rescue App

Careit serves as a digital solution that:

- Matches food donations from your business directly to nearby nonprofit organizations.
- Records all donation activities for compliance purposes.

Partner Management:

- Take charge of your partnerships by directly selecting which nonprofit organizations receive your donations.

CAREIT

Liability Protection

Donors have been federally protected from liability since 1996

☑ BILL EMERSON GOOD SAMARITAN FOOD DONATION ACT

☑ FOOD DONATION IMPROVEMENT ACT

For more information and resources visit

https://www.usda.gov/sites/default/files/documents/usda-good-samaritan-faqs.pdf

How to Sign-up

CAREIT

Method 1

You have been invited to join your organization's account

1. Careit sends an account invitation email to the site point-of-contact email address

    If you can't find the email, just visit my.careit.com and click Get Started then Team Member

2. Select Location Name and select Next.

    If there are no pending invites, your account may have already been created and you'll need to reset your password

You've Been Invited!

CAREIT

You've been invited to join the BJ's Restaurants team to help donate and rescue food. Download the Careit app for iOS or Android, and create your own unique team member account.

Join Team
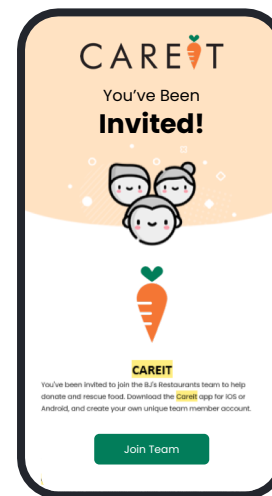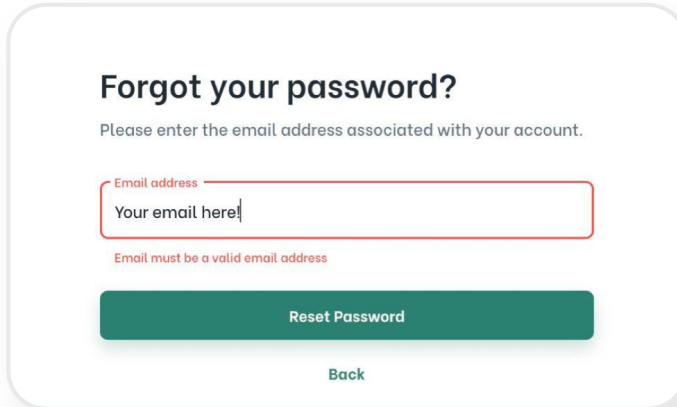
Team Invites

Twin's Supermarket

Next

Back

How to Reset Your Password

CAREIT

Forgot your password?

Please enter the email address associated with your account.

Email address
Your email here!

Email must be a valid email address

Reset Password

Back

If someone previously created an account using your email address, you may need to reset your password.

1 Visit: my.careitapp.com/auth/reset-password or navigate to the log-in screen

2 Click or select Forgot Password

3 Type your email address & press Reset Password

4 Get the OTP (One-Time-Passcode) and enter that into the appropriate box on the password reset screen

Careit passwords must be at least 8 characters long and contain:

A One uppercase letter

a One lowercase letter

1 One number

! One special character

How to Sign-up

CAREIT

Method 2

Create new location account

1 Visit careit.com and select Sign Up in the top right corner

Or download the Careit App and select **Create Account**

2 Select **Donate food or goods** and fill in the information as prompted. The first page is for information about you, the second page is for information about your business.
Contact Careit if you're alerted a business with that address already exists.

You Can Donate

Dented cans or slightly crushed or damaged boxes

Near or recently past Best/Use/Sell-By Dates

All edible food, including prepared food

Essential non-food household supplies

Identify Donatable Food

CARE**I**T

Do Not Donate

Spoiled or contaminated food

Food stored outside a safe temperature range

Bulging cans or unsealed bags

Potentially Hazardous Food/Temperature Control for Safety (PHF/TCS) **and** has been prepped or opened (i.e., liquid eggs) for more than 7 days

PHF/TCS food not cooled to 41ºF within 6 hours

Packaging and Preparing Donations

Chicken Alfredo

Contains:

Dairy, Nuts, Allium

Prepped: 01/02/26

1. **Label** each donation bag/container with a small description of what the food is, list any allergens, and add the prepared on date/expiration/best by date, if applicable.

2. **Do not directly mix** different types of meats or foods in aluminum trays, quart containers, or plastic bags. For instance, rice must be packaged separately from steamed carrots.

3. Keep uncooked meats in **separate containers.**

4. PHF/TCS food must cool to 70°F within 2 hours and then to 41°F within 4 hours.

Storing Donations

Responsible storage of donations helps ensure that donatable items do not get mixed back in with foods meant for regular operations.

Refrigeration

Store prepared food in a refrigerator if it will be picked up within 2 days. For longer storage, freeze the food.

Dedicated Space

Clearly label a specific area in the shelves, walk-in cooler, or freezer for donation items.

Freezer Storage

Place all Potentially Hazardous Foods (PHF) or Time/Temperature Control for Safety (TCS) foods in the freezer.
Exceptions include: eggs, dairy products, fried foods, and produce.

Temperature Control

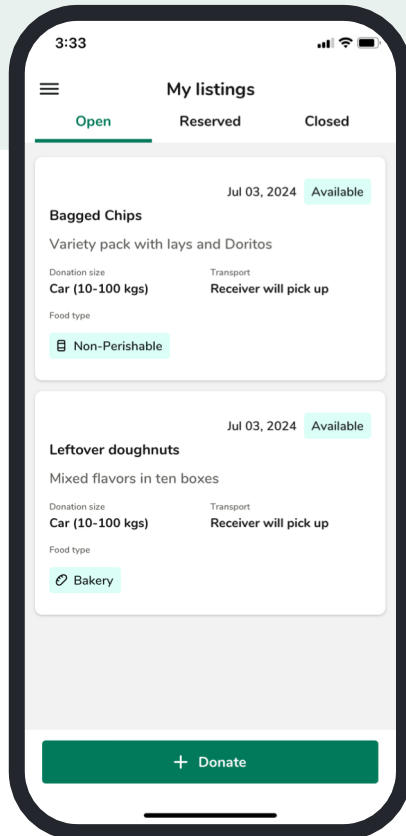Ensure donations remain at the correct temperature until the donation driver arrives.
This means:
- Refrigerated items at 41ºF (5ºC) or below.
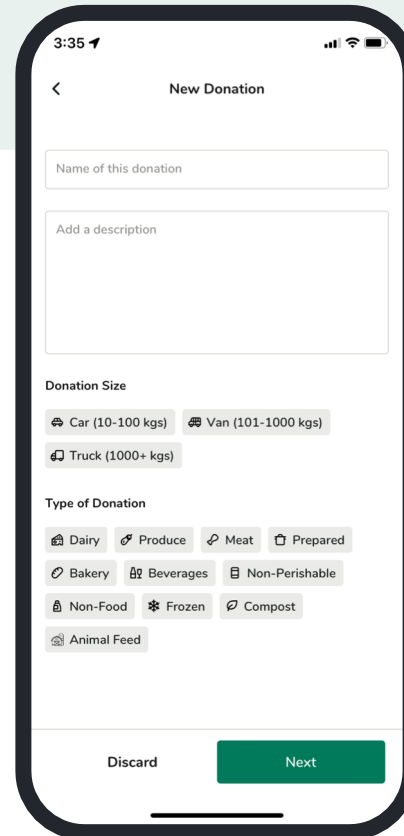- Frozen items at 0ºF (-18ºC) or below.

Posting a Donation

CAREIT

1
In the Careit app, select Donate

3:33

☰ My listings

Open · Reserved · Closed

Jul 03, 2024 · Available

Bagged Chips
Variety pack with lays and Doritos

Donation size · Transport
Car (10-100 kgs) · Receiver will pick up

Food type
📦 Non-Perishable

Jul 03, 2024 · Available

Leftover doughnuts
Mixed flavors in ten boxes

Donation size · Transport
Car (10-100 kgs) · Receiver will pick up

Food type
🥐 Bakery

+ Donate

2
Fill in the form fields. Use an appetizing title!

3:35

< New Donation

Name of this donation

Add a description

Donation Size
🚗 Car (10-100 kgs) 🚐 Van (101-1000 kgs)
🚚 Truck (1000+ kgs)

Type of Donation
🥛 Dairy 🥕 Produce 🍖 Meat 🍽 Prepared
🥐 Bakery 🥤 Beverages 📦 Non-Perishable
🔒 Non-Food ❄ Frozen 🍂 Compost
🐾 Animal Feed

Discard · Next

3
Finalize your donation details

3:41

< New Donation

Transportation Method
[Request pick up] [I will deliver]

Occurrence Type
[One Time] [Recurring]

Date available

Available start date · Available end date
09/26/2024 · 09/26/2024

Start Time · End Time
03:15 pm · 08:15 pm
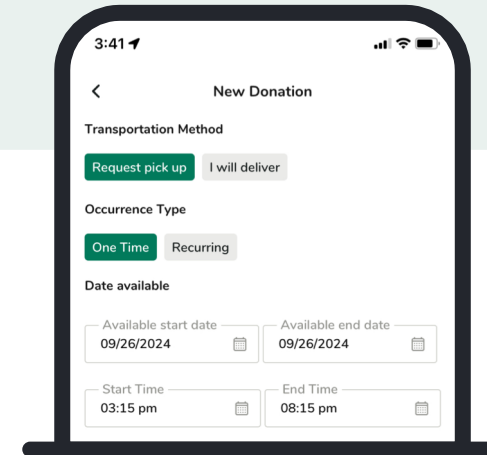
Transportation Method:
Request pick up or offer to Self-deliver if you can

Occurrence Type:
One Time or upgrade for recurring

Date Available:
Post next day dates or give at least a 5 hour window

Posting a Donation (continued)

4

Location & Nonprofit

Pickup Location:
Your account address is pre-filled.

OPTIONAL - Non-profit Assignment:
Do not choose a nonprofit unless they have already agreed to reserve your food donation on Careit.
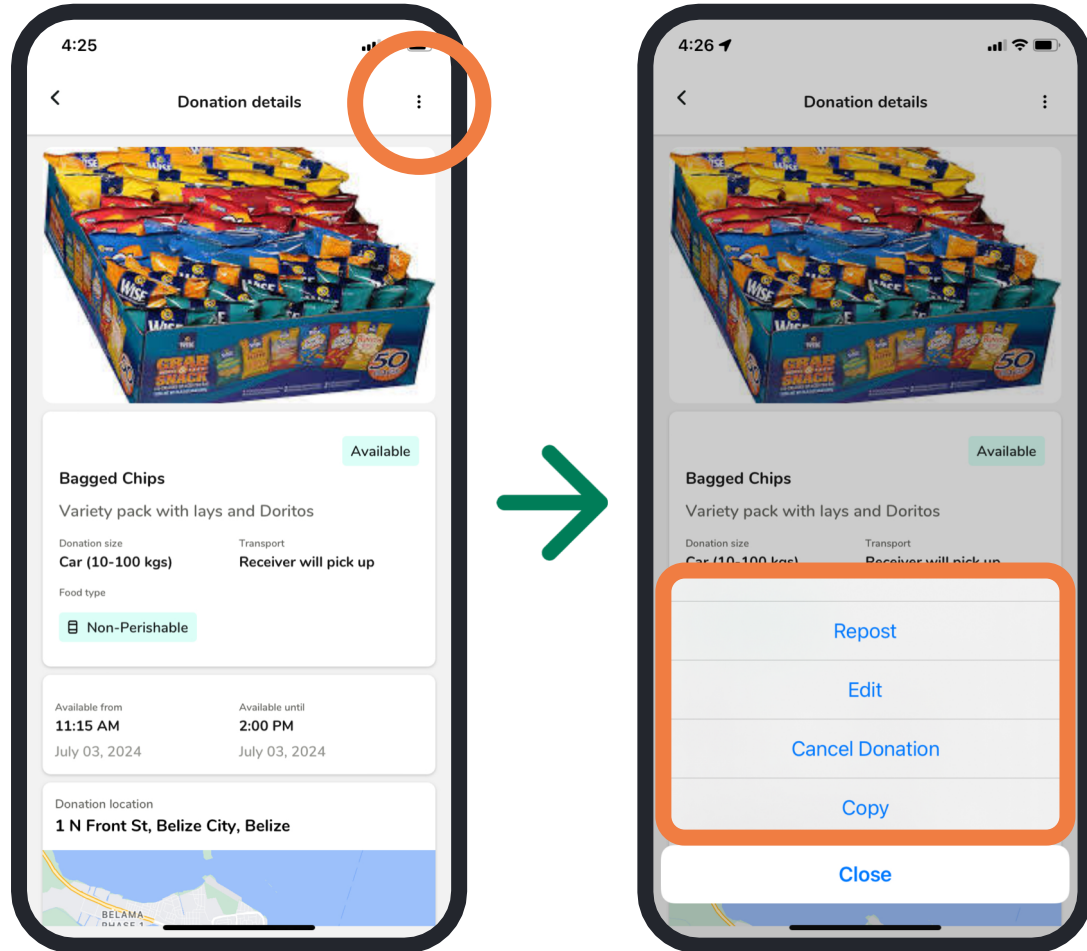
5

Upload a photo and post!

Before Posting:

- Please upload a photo of the actual food you are donating.

- Select an image that clearly displays the food itself, rather than just its packaging

Editing a Donation

Repost:
If a nonprofit doesn't respond after reserving your donation, use the Repost option to make it available again.

Edit:
You can update your posted donation if you need to change the pickup time or items.

Cancel Donation:
Selecting Cancel Donation will completely remove your donation from Careit.

Copy:
Use the Copy feature if you want to quickly create a new donation using details from a previous one as a template.

CAREIT

Careit collaborates with local 501(c)(3) Nonprofits such as

- Soup kitchens
- Shelters
- Food pantries
- Elderly housing complexes
- Families in need
- And many more community support initiatives

Key facts:

- One in ten Americans faces food insecurity
- Nonprofit locations are typically within a 30-mile radius of businesses to ensure food safety during transport

Have a favorite nonprofit?

Tell Careit about them! We're always looking to grow our network and would be thrilled to invite them to join the Careit community.

Donating with Dignity

Community Compatibility:
Donations are reserved according to the specific requirements of recipients.

Quality Matters:
Treat surplus food as if you were preparing it for your loved ones.

Stay Compliant:
Maintain detailed records of all donations, even those not claimed, to accurately track your progress.

Capacity Awareness:
Understand that not every donation will be accepted; nonprofits have varying capacities. Reach out to Careit for guidance when in doubt.

As a small nonprofit, Careit really helps me to streamline our process, and easily track food weights and impact to feed more hungry people.
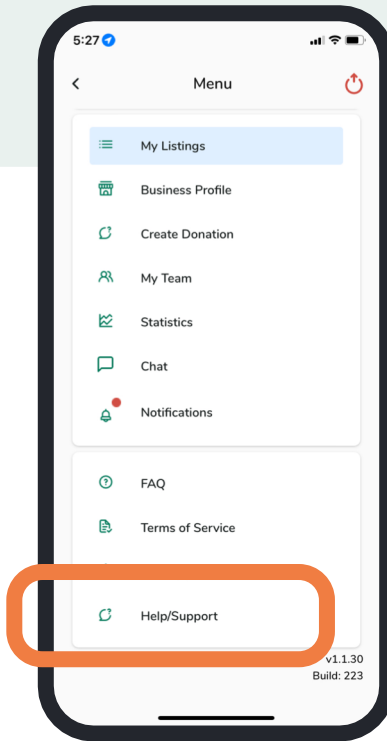
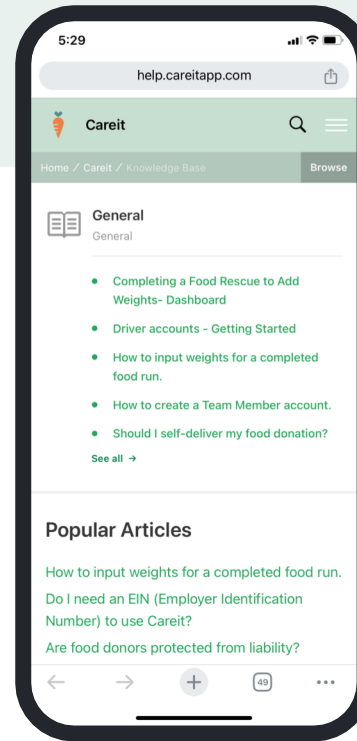**Michael Longshore** Director, Entouch Betterment Foundation

Need Help? Contact Us!

CAREIT

1
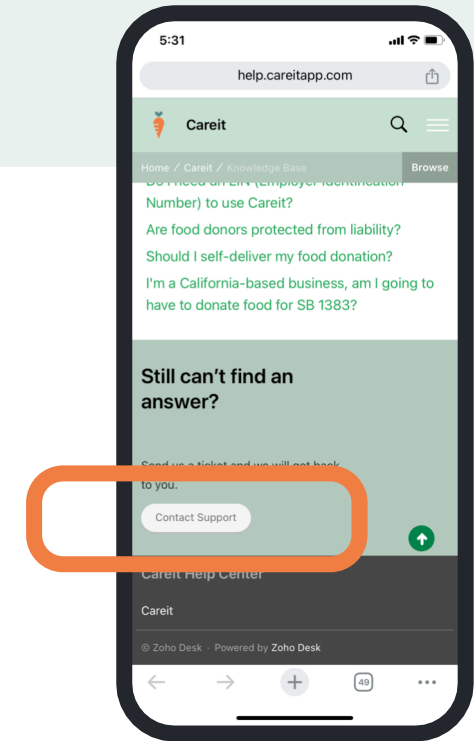
From the side menu select Help/Support.

2

Browse general questions & how-to articles

3

Submit a ticket if you can't find the answer you're looking for.

Live Support is available Monday to Friday from 9AM to 5PM, Pacific Standard Time

Food Donation Tips

CARE**I**T

Log-in Email:

Password:

Using Careit

Timing: Post your donation at least five hours before it needs to be picked up, store overnight for a morning pickup window, if possible.

Listing Details: Use a descriptive title for your donation; include food type, quality, quantity, and pickup information.

Partner Selection: Only assign a nonprofit partner if they've previously agreed to take the donation.

Reposting: If the partner doesn't show up, use the "Repost" feature to make the donation available again.

Support: For additional help, navigate to the Support menu to contact Careit.

Donation Guidelines

Edible Food: Donate all food that is at safe temperatures and not spoiled. Freshness is good but not mandatory.

Expiration Dates: Items with approaching or slightly expired Best-By Dates are still donatable.

Packaging and Labeling: Separate, store, and label donations clearly, noting allergens and dates on prepared foods.

Download Careit

Print This Page

What to Donate?

CARE**i**T

You're Protected

Food donors have been protected since 1996. The Food Donation Improvement Act and the Bill Emerson Good Samaritan Food Donation Act encourage good-faith donations of food to individuals in need without liability.

https://www.usda.gov/sites/default/files/documents/usda-good-samaritan-faqs.pdf

Food Safety is Key

- Do not directly mix different types of meats or foods in aluminum trays, quart containers, or plastic bags. For instance, rice must be packaged separately from steamed carrots.
- PHF/TCS food must cool to 70°F within 2 hours and then to 41°F within 4 hours.

Print Me!

Produce:

- Any type of fresh whole fruit or vegetable (packaged or loose)
- Whole (uncut, unpeeled) fruit and vegetables do not require temperature control

Meat & Seafood:

- Must be USDA approved. Fresh meat and seafood must be maintained at 41°F or below. Frozen products at 0°F or below.
- Required packaging: Foods must be in their intact, original packaging.
- Transport in a separate container to avoid cross contamination.

Dairy & Eggs:

- Commercially packaged milk, cheese, yogurt, ice cream, eggs and egg products.
- Dairy products must be maintained at a temperature of 41°F or below.
- Must be in their intact, original packaging.
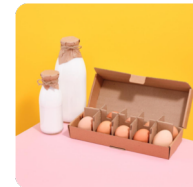
Non Perishables:

- Commercially canned, boxed, and otherwise packaged foods.
- Dented cans or slightly crushed or damaged boxes are ok. Bulging cans or unsealed bags should not be donated.

Prepared Foods:

- Prepared food that has been properly chilled to 41 °F or below or frozen, and has not been previously served may be safely donated.
- Required packaging: Secure, sealed, food grade packaging (e.g. sandwiches wrapped in plastic wrap or foil.)
- Maximum time hot foods can be out of temperature controlled environment is 2 hours.
- Label bulk prepared donations with any allergens and preparation date.
- Keep different meat types in separate containers.

Frozen Foods:

- Commercially packaged frozen food such as peas, berries, ravioli, waffles, etc.
- Frozen products must be maintained at a temperature of 0 °F or below at all times, including during transportation.
- Must be in their intact, original packaging.

Baked Goods:

- Items from commercial sources that have not been previously served to the public.
- Most bakery items do not require temperature control, unless they are filled with perishable components such as cream or meat.

Thank You!

Scan QR Code to Download the Careit App

Any questions?
Feel free to reach out!

1-833-366-3365

Hello@Careit.com